

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BOARD MEETING MINUTES**

**MONDAY, JULY 23, 2012**

*The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.*

### **I. CALL TO ORDER**

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with President Wilbur Wolf, Jr., presiding. Eight (8) directors present: Wilbur Wolf, Jr., President; William Swanson, Vice President; Robert Lee Barrick, Secretary; David Gutshall, Treasurer; Kingsley Blasco; John McCrea; Richard Norris; and William Piper.

\*Others in attendance: Richard W. Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Richard E. Kerr, Jr., Business Manager; Christopher Boyd, Assistant Principal; Joe Cress, The Evening Sentinel; and Carol Kuntz, Board Minutes.

### **II. PLEDGE TO THE FLAG**

President Wolf led all individuals present in the Pledge to the Flag.

### **III. PRAYER**

Director Piper offered a prayer

### **IV. APPROVAL OF THE JUNE 18, 2012 REGULAR BOARD MEETING MINUTES AND THE JUNE 18, 2012 COMMITTEE OF THE WHOLE MEETING MINUTES.**

Motion by Blasco, seconded by Norris for approval of the June 11, 2012 Buildings and Property Committee Meeting Minutes; the June 11, 2012 Committee of the Whole of the Board Meeting Minutes; and the June 11, 2012 Regular Board Meeting Minutes. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously. 8 - 0

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### V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

#### A. Recognition of Academic Achievement Awards for the Fourth Quarter

Mr. Christopher Boyd, Assistant High School Principal, recognized the student below who has earned the academic achievement award for the fourth quarter for the 2011-2012 school year.

Grade 12	Kayla Richwine	100.0
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\*Mr. Boyd congratulated Miss Richwine and presented her with a certificate of achievement.

\*President Wolf and Vice President Swanson congratulated Miss Richwine and presented her with Big Spring School District Excellence in Education award pen.

### VI. TREASURER'S REPORT (Balances as of June 30, 2012)

General Fund	\$ 8,411,861.89
Cafeteria Fund	\$ 389,309.18
Student Activity Fund	\$ 186,287.74
Capital Projects	\$ 2,982,109.77
Newville Project	\$ 609,368.12

The Treasurer's Report showed balances as outlined above as of June 30, 2012. Motion by Gutshall, seconded by Blasco for acceptance of the Treasurer's Report. Roll call vote: Voting Yes: Blasco, McCreary, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously. 8-0

### VII. PAYMENT OF BILLS

General Fund	\$ 802,863.81	#66716-66809 #66811-66832 KR071201 MF071201-1202 MS071201-1213 RF071201-1202 RG071201 07091201 Voided #66810
Cafeteria Fund	\$ 92,098.74	#5644-5646
Student Activities Fund	\$ 10,851.55	#13365-13372
Capital Projects	\$ 273.55	#625
<b>Total</b>	<b>\$ 906,087.65</b>	

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Motion by Gutshall, seconded by Blasco for approval of General Fund, Cafeteria Fund, Student Activity/Miscellaneous Fund, and Capital Projects payments of bills as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously. 8-0

### **VIII. READING OF CORRESPONDENCE**

There was no reading of correspondence.

### **IX. RECOGNITION OF VISITORS**

Mr. Christopher Boyd, Assistant Principal. Eric Barr, Shawn Barr, Bill Beck, Sharon Bitner, Bill Bowles, Linda Bowles, Gary Cribbs, Kristen Day, Sharon Diehl, Roger Diehl, Jeremy Dunlap, Karen Dunlap, Karen Dunlap, Don Evans, Sandy Evans, Patricia Fry, Kris Hall, Todd Hasco, Don Heishman, Melinda Howe, Cathy Hockensmith, Dan Hockensmith, Sheila Koser, Julie Lay, Dan Martin Jr., Dawn Mayer, April Messenger, Susan Oiler, Bev Orner, Jim Orner, Scott Penner, John Rauber, Josh Rauber, Laurie Rauber, Erica Reall, Wade Reall, Paul Reese, Elizabeth Richwine, Kayla Richwine, Kyle Richwine, Tessa Richwine, Tim Richwine, Trevor Richwine, Stacey Seibert, Carol Shriner, Betsy Shughart, Aaron Sweger, Matt Sweger, Dottie Warner, Heidi Warner, Peggy Wolf, and Nate Yohe.

### **X. PUBLIC COMMENT PERIOD**

Linda Bowels 202 Nealy Road, Newville – addressing an issue about Gay/Lesbian Club. The separation of church and state has been pushed for so long but it is not in the constitution. If it is true that the gay club would be allowed to hand out literature then all clubs should be able to handout literature. They never intended for Christian principles to be divorced from public affairs. I appreciate the time you have allowed me to speak and I hope you will make a moral decision.

Paul Reese – 415 Crossroad School Road, Carlisle – Issue about Bi-Sexual Club  
Not in favor of this club – the Board should take a stand and vote no.

Sandy Evans 811 Creek Road, Carlisle – Bi-Sexual Club – The biblical moral foundation that our forefathers said was necessary for this country to survive is being eroded. The truths that they said were self-evident are not even being taught. Vote no to this group. Protect students. Above the Washington Monument is a plaque. It states search the scriptures. I encourage you to do the same.

Nathaniel Yohe – 7 Clugston Road, Newville – I have a different way of thinking. We need to be fair to both sides. We as parents have an obligation to our children. What is the motivation for this club? Discrimination or encourage students for this lifestyle. They made that choice to live that lifestyle. Love the sinner not the sin.

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Pastor Kevin Dunlap – 315 Nealy Road, Newville – Scriptures tell us that we are held to a different standard. I want to encourage you to think about the apostles. They were spreading the gospel. We have to go by the laws. I must obey the word of God not the word of man. We seek God face and heart. Homosexuality is sin. He offered a pray for the Board.

Mark Anderson – Roger and Sharon Diehl – 13 Fox Hollow Lane, Carlisle – As a Christian, I personally find this lifestyle in direct contrast to the laws of God. However, I also recognize these students have as much value in the eyes of God as anyone else and should be treated with the same respect as any other student. I realize that students have rights. Offer student grace and love and truth from God's love. Club is legal – it would not be in our school district best interest to allow this club though. The kids know what is going on in their school. Law passed in 1984. We must allow any clubs that do not break these laws. National Day of silence should be for all clubs. Same standards for everyone.

Daniel Martin 235 Crossroad School Road Newville – vote no for the starting of this club. We need to stand up and protect our children.

Elizabeth Richwine – 813 Mt. Rock Road, Carlisle - Club for gay and lesbian students. If they choose to have that lifestyle, why would they want to segregate themselves in the schools? I have been assured that there is no funding from the school district. Why not seek a club outside the school district? What is the purpose of this club - recruit students? Students at this age might not understand what is happening.

Lori Rauber –323 Firehouse Road, Shippensburg – Our kids need all the help they can get. They don't need to be pulled down. They need to be encouraged and uplifted. Do the right thing.

Matt Sweger – 318 Greason Road, Carlisle – We have good men on this Board. I attended the pray session at the High School a couple of days ago. When good men do nothing, they get nothing good done. To be good, one must do good. People who are evil prevail over good men. Search within your hearts and ask what would God have you do. They did nothing to stop the evil at Penn State – look what that got them.

Don Evans – 811 Creek Road, Carlisle – We have a great nation. Nation was founded on the scriptures. Take a stand against it.

Shannon Barr – 23 Watson Drive, Carlisle. We are Christians. I am glad that the school board starts with prayer. You are allowing sin to come in to our schools. You can't ask God for something good and then allow evil to come in. Look at Penn State. Stand for what is right – stand up for this community.

Mr. Wolfe – This item will be on the agenda for August 6<sup>th</sup> Board meeting.

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### XI. STRUCTURED PUBLIC COMMENT PERIOD

\*No structured public comment was offered.

### XII. OLD BUSINESS

There was no old business.

### XIII. NEW BUSINESS

#### A. PERSONNEL CONCERNS

##### 1. Additional Per Diem Substitute Teacher

**(ACTION ITEM)**

**Laci Becker**

**Elementary Education/ESL**

The administration recommended that the Board of School Directors approve the addition listed to the 2012-2013 per diem substitute teacher list as presented.

**(ACTION ITEM)**

##### 2. Mr. John Drawbaugh submitted his letter of resignation as a custodial substitute, effective June 27, 2012.

A copy of Mr. Drawbaugh's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mr. Drawbaugh's resignation as a custodial substitute, effective June 27, 2012.

**(ACTION ITEM)**

##### 3. Mr. Michael McVitty, submitted his letter of resignation as the Advisor for High School Charisma, effective immediately.

A copy of Mr. McVitty's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mr. McVitty's resignation as the Advisor for High School Charisma.

**(ACTION ITEM)**

##### 4. Ms. Kristin Holmes, submitted her letter of resignation as High School Assistant Cheerleading Coach, effective immediately. Ms. Holmes would like to assist as a volunteer coach.

The administration recommended that the Board of School Directors accept Ms. Holmes resignation as High School Assistant Cheerleading Coach and approve her request to assist as a volunteer coach.

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### **(ACTION ITEM)**

5. **Mr. Steve Calaman**, submitted his letter of resignation as Head Girls' Softball Coach, effective immediately.

A copy of Mr. Calaman's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mr. Calaman's resignation as Head Girls' Softball Coach, effective immediately.

### **(ACTION ITEM)**

6. **Mrs. Louise Nicholson**, Secretary to Payroll and Employee Benefits, submitted her letter of resignation for the purpose of retirement effective December 28, 2012. Mrs. Nicholson's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mrs. Nicholson is entitled to a severance allowance in the amount of \$8,710.00, under option #2.

Option #1:

18 years of service X \$182.00 = \$3,276.00  
(\$9,884.00 maximum)

Option #2:

167.5 unused sick leave days X \$52.00 = \$8,710.00  
(\$9,884.00 maximum)

The administration recommended that the Board of School Directors accept Mrs. Nicholson's letter of resignation for the purpose of retirement and her severance allowance of \$8,710.00 as presented.

7. **Reinstate Mrs. Jean Wadlinger**

### **(ACTION ITEM)**

The administration recommended the Board of School Directors reinstate Mrs. Jean Wadlinger as a professional employee of the District pursuant to Section 11-1125.1(d) (2) of the Public School Code to the middle school gifted position. Mrs. Wadlinger is properly certificated to fulfill this position. Mrs. Wadlinger's compensation for this position should be established at \$56,857.00, Bachelor's Degree, Step 13, based on the current contract between the Big Spring Education Association and the Big Spring School District.

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### **8. Transfers of Professional Personnel**

**(ACTION ITEM)**

As per Board Policies 3850.0-3850.4, the administration will transfer the professional employees whose names are listed below for the remainder of the 2010-2011 school year.

<b><u>FROM</u></b>	<b><u>TO</u></b>
Marsha Stellfox - Middle School Emotional Support	High School Learning Support
Emily Kelly – River Rock Academy	Middle School Emotional Support
Beth Crusey – Middle School Reading Teacher	Middle School 6 <sup>th</sup> Grade Language Arts

The administration recommended that the Board of School Directors approve the professional employee transfers as presented.

### **9. Coaching Appointment**

**(ACTION ITEM)**

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches for the 2012-2013 school year.

<b>David Cox</b>	<b>Head Wrestling Coach</b>
<b>Nate Gutshall</b>	<b>Assistant Wrestling Coach</b>
<b>Justin Morris</b>	<b>Assistant Wrestling Coach</b>
<b>Chad Brough</b>	<b>Junior High Wrestling Coach</b>
<b>Mike Ginter</b>	<b>Head Girls' Soccer Coach</b>
<b>Seth Stover</b>	<b>High School Assistant Girls' Soccer Coach</b>
<b>Robert Swift</b>	<b>Junior High Football Coach</b>

The administration recommended that the Board of School Directors approve the appointment of the above listed coaches as presented.

### **10. Eighth Grade Gold Team Leader**

**(ACTION ITEM)**

The individual whose name is listed below is recommended to serve as Eighth Grade Gold Team Leader for the 2012-2013 school year.

**Mr. Greg Perry**

The administration recommended that the Board of School Directors approve the appointment of Mr. Greg Perry as Eighth Grade Gold Team Leader for the 2012-2013 school year.

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**(ACTION ITEM)**

**11. Jodi Bistline**

Carlisle, 17013

Learning Support Teacher at  
Oak Flat Elementary School

**Education:**

Shippensburg University (Master's Degree Special Education)

**Experience:**

NHS Hamilton Elementary School – Special Education Teacher

The administration recommended that the Board of School Directors appoint Ms. Bistline to serve as a Learning Support Teacher at Oak Flat Elementary School for the 2012-2013 school year. Ms. Bistline's compensation for this position should be established at Master's Degree Step 1, \$48,295.00, plus a \$400.00 special education stipend based on the current contract between the Big Spring Education Association and the Big Spring School District.

**(ACTION ITEM)**

**12. Suzanne Brett**

Mechanicsburg, PA 17050

Long-Term Substitute Eighth Grade English Teacher  
at the Middle School

**Education:**

East Stroudsburg University (Bachelor's Degree Secondary English 7-12)

**Experience:**

Bethlehem Catholic High School – English Teacher  
Easton Area High School - English

The administration recommended that the Board of School Directors appoint Ms. Brett to serve as a Long-Term Substitute Eighth Grade English Teacher at the Middle School, replacing Mrs. Dellinger who is on leave of absence from August 22, 2012 through approximately December 7, 2012. Ms. Brett's compensation for this position should be established at Bachelor's Degree Step 1, \$42,588.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

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### **(ACTION ITEM)**

**13. Amanda Campbell**  
Carlisle, 17015

Long-Term Substitute Learning Support Teacher at  
Newville Elementary School

**Education:**

Shippensburg University (Master's Degree Special Education)

**Experience:**

Self-Employed -Tutor and Education Consultant – worked with Middle School aged students with learning disabilities.

The administration recommended that the Board of School Directors appoint Ms. Campbell to serve as a Long-Term Substitute Learning Support Teacher at Newville Elementary School, replacing Mrs. Frantz, who is on child-rearing leave of absence from August 22, 2012 through approximately October 8, 2012. Ms. Campbell's compensation for this position should be established at Master's Degree Step 1, \$48,295.00, plus a \$400.00 special education stipend based on the current contract between the Big Spring Education Association and the Big Spring School District.

**VOTE ON XIII., NEW BUSINESS, A-1 – A-13, PERSONNEL CONCERNS**

Motion by Norris, seconded by Blasco to combine and approve Items A-1 through A-13, as outlined and recommended above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously 8-0

### **XIII. NEW BUSINESS (. . . continued)**

**B. Credit Pay**

**(ACTION ITEM)**

The professional employees whose names are listed below have successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

<b>Amanda Brown</b>	<b>\$ 2,472.00</b>
<b>Michael Ginter</b>	<b>\$ 1,236.00</b>
<b>Lindsay Graham</b>	<b>\$ 1,185.00</b>
<b>Katie Magee</b>	<b>\$ 2,472.00</b>
<b>Leslie Lynch</b>	<b>\$ 2,472.00</b>
<b>Katie Sands</b>	<b>\$ 2,472.00</b>
<b>Brandie Shatto</b>	<b>\$ 1,236.00</b>
<b>Justine Sieg</b>	<b>\$ 2,472.00</b>
<b>Michael Spears</b>	<b>\$ 2,472.00</b>
<b>Lauren Swigart</b>	<b><u>\$ 2,472.00</u></b>
	<b>\$20,961.00</b>
<b>Total</b>	

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The administration recommended that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously. 8-0

### **C. High School Student Handbook**

**(ACTION ITEM)**

The high school administration updated the High School Student Handbook for the 2012-2013 school year.

Mr. Steven Smith has provided a summary of those pages where he has made revisions to the handbook. The completed High School Student Handbook is available for review in the Superintendent's office by any member of the Board of School Directors who wishes to review the completed handbook.

The administration recommended that the Board of School Directors approve the 2012-2013 High School Student Handbook as presented.

Motion by Swanson, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously. 8-0

### **D. Facilities Utilization Request**

**(ACTION ITEM)**

Mrs. Linda Slusser requested permission to utilize Mt. Rock Elementary School for a building walk-through for students, parents, family and friends on Sunday, August 26, 2012 from 1:00 p.m. to 2:30 p.m. Because the utilization date falls on Sunday, Board action is necessary.

Information was included with the agenda.

The administration recommended that the Board of School Directors approve Mrs. Slusser's request to utilize Mt. Rock Elementary School for the walk-through on Sunday, August 26, 2012, from 1:00 p.m. to 2:30 p.m.

Motion by Swanson, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously. 8-0

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### **E. Proposed June, 2014 Trip to Spain**

**(ACTION ITEM)**

Ms. Ashley Oldham, Mrs. Kathy Shaker, and Mrs. Megan Anderson High School Spanish Teacher, requested permission for Big Spring High School students to travel to Spain, tentatively scheduled for June, 2014. A detailed itinerary will be submitted to the Board for review in the month of September, 2012.

Information was included with the agenda.

The administration recommended that the Board of School Directors grant Ms. Oldham, Mrs. Shaker, and Mrs. Anderson approval for the Big Spring High School students to travel to Spain as presented, pending approval of the detailed itinerary which will be submitted in September, 2012.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously. 8-0

### **F. Settlement Agreement**

**(ACTION ITEM)**

The administration recommended that the Board of School Directors approve the Settlement Agreement and Release in the matter of student #212320 and authorizes the administration, Board Officers and special counsel to take all steps necessary to implement the settlement.

Motion by Norris seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously. 8-0

### **G. 2012-2013 Post-Graduation Party Fundraisers**

**(ACTION ITEM)**

The Post-Graduation Party Committee requested permission from the Board of School Directors to conduct the numerous fundraisers during the 2012-2013 school year.

The lists of fundraisers are included with the agenda.

The administration recommended that the Board of School Directors authorize the Post-Graduation Party Committee to conduct the fundraisers listed during the 2012-2013 school year.

Motion by Swanson, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously. 8-0

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### **H. Internet Safety Instruction Guidelines and Web 2.0 Procedures (ACTION ITEM)**

The administration submitted the Internet Safety Instruction Guidelines and Web 2.0 Procedures for Board review at the June 18, 2012 Board meeting.

These guidelines and procedures were included with the agenda.

The administration recommended that the Board of School Directors approve the Internet Safety Instruction Guidelines and Web 2.0 Procedures as presented.

Motion by Swanson, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously. 8-0

### **I. Oak Flat Geothermal Study (ACTION ITEM)**

As part of the ongoing investigation into HVAC issues at Oak Flat, a study for the conversion to geothermal was included on the capital projects list. This week Enginuity placed collectors in the building to gather data on separate humidity study; this geothermal project would be an addition to but concurrent with the HVAC review. The project would include an energy analysis, conductivity test and proposed budget.

The administration recommended the Board of School Directors authorize Enginuity to conduct a geothermal conversion study at Oak Flat Elementary at a cost of \$14,500 to be funded by the capital projects fund.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously. 8 - 0

### **J. Garland Application for Payment (NV Roof Replacement) (ACTION ITEM)**

Included with the agenda is an application from Garland for the first payment of \$226,800 for the NV roof replacement project. This leaves a balance of \$329,853 to be paid. The contractor is on schedule for August 15<sup>th</sup> completion.

The administration recommended the Board of School Directors authorize payment of \$226,800 from the Capital Projects fund to Garland / DBS, Inc. for the work accomplished to date.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously. 8 – 0

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### **K. Capital Area Wide Network (WAN)**

**(ACTION ITEM)**

The administration submitted an updated Internet and Wide Area Network (WAN) agreements for board approval with the Capital Area Intermediate Unit. These agreements were rebid early to reduce costs associated with the Internet and the Wide Area Network.

Information was included with the agenda.

The administration recommended that the Board of School Directors renew the District's contract to participate in the Capital Area Wide Area Network. The renewal will take effect July 1, 2012 through June 30, 2017 which will encompass a five-year period.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously. 8 - 0

### **L. Occupancy of Plainfield Elementary School**

**(ACTION ITEM)**

The administration has been discussing a suitable lease of occupancy for Yellow Breeches Educational Center to occupy the Plainfield Elementary building. An Agreement of Lease has been processed and will take effect for the 2012-2013 school year.

The Agreement of Lease was included with the agenda.

The administration recommended that the Board of School Directors approve the occupancy of the Plainfield Elementary building by Yellow Breeches Educational Center beginning with the 2012-2013 school year and recommend approval of the Agreement of Lease.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Roush, Gutshall, Barrick, Swanson, and Wolf. Voting No: McCrea. Motion carried 7-1

Director Piper is asking how this lease will effect the possible sale of the building. Director McCrea if I read it correctly it is same monthly rent as Frankford and it is a much larger property at Plainfield. I think we are short changing ourselves quite a bit. It should be twice as much. Mr. Fry informed the Board that it is the same occupancy as Frankford based on two slots of about \$25,000 each. There are two other ways to sell a property that is not being used – public auction or sealed bid. Mr. Fry stated that we did discuss this months ago.

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### **M. Planned Course Adoption**

**(INFORMATION ITEM)**

Listed below are completed planned courses for board approval. All completed planned courses are available in the Curriculum Center for review by the Board of School Directors prior to the August 6, 2012, Board of School Directors meeting.

#### **Music**

Elementary Band, Chorus and General Music (K-5)  
Middle School Band, Chorus and General Music (6-8)  
High School Band and Chorus  
High School Electives – Music in Film, Music Technology, Pop, Rock, and Hip Hop and Piano Lab

#### **Art**

Elementary (K-5), Middle School (6-8)

#### **High School Art**

Art Humanities  
Ceramics Sequence  
Design Sequence  
Digital Photography Sequence  
Drawing and Painting Sequence  
Sculpture Sequence

#### **High School Science**

Chemistry  
Physics  
Optics, Sound, Nuclear Physics  
Microbiology  
Astronomy and Meteorology

#### **High School Math**

Applications of Trigonometry  
Honors Algebra II  
Honors Geometry  
Honors Pre-Calculus  
Statistics

#### **Business**

Video Game Design  
Sports and Entertainment Mgt.

### **N. Updated Policies**

**(INFORMATION ITEM)**

The administration submitted the updated policies listed for Board review.

The updated Policies are included with the agenda. The updated policies will be an action item on the August 6, 2012 School Board Agenda.

**109.1 Library Collection Development**  
**200 Enrollment in District**  
**201 Admission of Students**  
**202 Residency Eligibility**  
**202.1 Eligibility of Nonresident Students**  
**251 Homeless Students (New)**

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### **O. Tenure Status**

**(INFORMATION ITEM)**

The following professional employees have completed the required years of service as temporary professional employees and have earned tenure based on their satisfactory performance.

Tracey Feldbauer	Reading Teacher at Oak Flat Elementary School
Michael Spears	Fifth Grade Teacher at Newville Elementary School
Leslie Lynch	Special Education Teacher at Newville Elementary School

Additional information regarding the professional employee has been prepared by Mrs. Stacey Kimble, Oak Flat Elementary School Principal and Mr. William August, Newville Elementary School Principal.

### **P. Updated Year-to-Date Summaries/Taxes and General Fund** **(INFORMATION ITEM)**

The Business Office prepared updated year-to-date summaries for taxes and general fund that are included with the agenda.

Mr Kerr stated that we are already getting in tax revenue. Real Estate we got the bills out on time. EIT holding steady. You might remember that we had some concerns about suffering some lost. That has not happened.

### **Q. Debt Review by RBC/PFM**

**(INFORMATION ITEM)**

In May the Administration met with RBC/PFM to discuss any possible refinancing opportunities to reduce debt expense. The presentation included is a result of that meeting and reviews the District's current long term debt and shows possible future actions.

Mr. Fry informed the Board there will be action requested at the second meeting in August. The August 20<sup>th</sup> meeting these gentleman will come back. Mr. Barrick – that restructuring - does this push us past the spike in PSERS? Mr. Kerr – They are much smaller increases.

### **R. Revision to Procurement Card Policy 625**

**(INFORMATION ITEM)**

Last year the Board approved limited use of procurement cards under this policy. Implementation went well and use has increased slowly. Some vendors won't accept purchase orders. Card use also simplifies ordering and vendor negotiations. This revision adds some additional users and requires the use of a purchase order in conjunction with card use. A copy of the proposed revisions is attached for Board review. This item will be for action at the August 6 meeting.

Mr. Fry commented on a great experience and as we move forward as a District we are looking to expand the personnel who will utilize this process. Attached is the criteria in which in can be used. Also attached is the threshold for that. This is a policy that we need to make sure it stays tight and make sure it stays within the expenditures. It also allows us to move quickly as a District to purchase things on the internet. It has worked quite well.

**S. Fuel Adjustment for Deitch Busing**

**(DISCUSSION ITEM)**

As part of year end closeout, Mr. Deitch presented a request for a fuel adjustment for the 2011-12 school year and included his quarterly analysis required under paragraph 3 of the bus contract. Page 1, paragraph 3 of the contract was included for review.

Mr. Fry informed the Board that there is a fuel adjustment in our contract with Richard Deitch, our bus contractor. As part of that process on a quarterly basis, he can come to us and request a Fuel adjustment. He has come to us once. This is his second time. What Mr. Deitch is requesting via the contract we would be responsible for \$41,223. Mr. Deitch is asking for \$16,961.11. Mr. Barrick asked if the \$16,961.11 is in addition to the \$41,000? Mr. Fry responded by saying no. He is asking for less than what he could ask for. Mr. Wolf stated that he is asking for \$25,000 less than he could ask for. Mr. Wolf asked if anyone had any objections to paying less.

**XIV. FUTURE BOARD AGENDA ITEM**

There were no future Board agenda items.

**XV. COMMITTEE REPORTS**

**A. District Improvement Committee – Mr. Norris/Mr. McCrea**

Scheduled meetings for the 2012-13 school year.

**B. Athletic Committee – Mr. Swanson**

No meeting was conducted, and no report was offered.

**C. Vocational-Technical School – Mr. Wolf/Mr. Piper**

No meeting was conducted, and no report was offered.

**D. Buildings and Property Committee – Mr. Barrick**

Please refer to this evening's Buildings and Property Committee meeting minutes.

**E. Finance Committee – Mr. Blasco**

No meeting was conducted, and no report was offered.

**F. South Central Trust – Mr. Blasco**

No meeting was conducted, and no report was offered.

## **Big Spring School Board Meeting Minutes ~ Monday, July 23, 2012**

### **G. Capital Area Intermediate Unit – Mr. Wolf**

No meeting was conducted, and no report was offered.

### **H. Tax Collection Committee (TCC) – Mr. Wolf**

No meeting was conducted, and no report was offered.

## **XVI. SUPERINTENDENT'S REPORT**

**A.** Softball update – we will honor our softball coach at the Sept. 4<sup>th</sup> meeting. His resignation was on our agenda this evening. We will honor the coach that evening. Then that Friday, September 7<sup>th</sup>, we will honor the whole softball team at the first home football game.

**B.** Big Spring Open Space and Public Safety Master Plan. There will be a presentation to the Board on August 20<sup>th</sup> during the Committee of the Whole. The presentation will be done by myself, Mr. Potter, and Mr. Eppley. August 27<sup>th</sup> the same presentation will be made at the West Pennsboro Township Board of Supervisors Meeting. August 28<sup>th</sup> we will make the presentation to the Borough Newville. We will follow that up on October 25 with a public forum here in the auditorium of the High School.

**C.** Personnel – Based on our personnel action this evening, vacancies still exist in 8<sup>th</sup> grade LTS math (year long) and 7<sup>th</sup> grade reading position.

**D.** Bulldog Foundation Golf Tournament is Friday, August 3<sup>rd</sup>. If you are interested, give me a shout.

**E.** High School Administration sent out high school scheduling letters for the 2012-13 school year. Those letters went home July 1<sup>st</sup>, about 10 days earlier than last year. They indicated the possibility of some study halls, In actually there would have been study halls for about 45 students. The high school got started much later due to personnel. Study halls will not need to be utilized. We have two additional sections in business based on various options. We also have additional seats for PSSA math based on PSSA math results. There will be 70 seniors in Math 12.

## **XVII. BUSINESS FROM THE FLOOR**

There was no business from the floor.

## **Big Spring School Board Meeting Minutes ~ Monday, July 23, 2012**

### **XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS**

Heidi Warner – 51 Blue Pond Road, Newville. I felt because of the heaviness of everyone's heart, I could not come to the Board about this. Not that everyone has left, I feel more comfortable coming to the Board. I am the only one left to speak for the wrestling community. I have to speak about the unhappiness about the whole hiring of the new wrestling coach. What I question and find dishearting is the disloyalty that was shown to Nate Gutshall. First being offered a co-head coaching position, having that taken from him. Then it went two weeks before he was even asked to be an assistant coach. When I look at the success the wrestling team has had, I see Nate Gutshall. I see him standing behind my son, when he could not go on any more. I feel there was disloyalty that was shown to him. I am asking next time that a committee would be utilized in hiring a new wrestling coach.

### **XIX. ADJOURNMENT**

Motion by Blasco, seconded by Norris to adjourn the meeting. Roll call vote:  
Voting Yes: Blasco, McCrea, Norris, Piper, Gutshall, Barrick, Swanson, and Wolf.  
Motion carried unanimously. 8 - 0.

The Board resigned to executive session to discuss legal issues.

The meeting was adjourned at 9:02 P.M.

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Robert Lee Barrick, Secretary

**NEXT SCHEDULED BOARD MEETING: Monday, August 6, 2012**